

Regular Meeting 01-11-2021 1

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15
APPROVED MINUTES

Go To Meeting

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Commissioner Lonnie Fenton at 7:01 p.m. after completing role call to establish a quorum was present.

REMOTE ATTENDANCE BY PHONE OR COMPUTER: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Brewster Station Chief Victor Vargas, Rocky Butte Station Captain Sal Rodriguez

Consent Agenda

Board Consent Agenda

Minutes 12/28/20 special meeting,

Vouchers 01-11-21

Fire District

January 11, 2021 Financials amounting to \$12,365.00

January 11, 2021 Payroll amounting to \$5,576.05

Ambulance

January 11, 2021 Financials amounting to \$4,763.62

January 11, 2021 Payroll amounting to \$16,659.59

Lonnie/Tim moved and seconded to approve all items on the Board Consent Agenda.
Motion carried.

REORGANIZATION:

Tim/Chris moved and seconded to appoint

CHAIRMAN: Lonnie Fenton

BOARD SECRETARY-: Kaylee Jensen

Motion carried.

Station Chiefs positions were discussed. Chief Vallance recommended the District retain the current Chiefs and reported he met with the City of Pateros Station Chief and would recommend him to the vacant position.

Lonnie/Tim moved and seconded to accept the recommendations and appoint

STATION CHIEFS:

Pateros: Kerry Heen

Brewster: Victor Vargas

Methow: Joe Kitzman

Rocky Butte: Captain Sal Rodriguez

Motion carried.

Lonnie/Tim moved and seconded to add Sal Rodriguez to the Board of Trustees. Motion carried.

(2021 Board of Trustees members include Lonnie, Kaylee, Tim, Joe, and Sal.)

SECRETARY REPORT: The December Secretary report was studied by the Commissioners.

A correction was made in the Okanogan County Treasurer office reversing the duplicate Interfund loan payment that occurred the prior month.

The Okanogan County Assessor's office reported a minor under assessment error with 2020 levy. Fire District will be corrected in 2021 and Ambulance will be collected over a 3-year period due to 2021 is a renewing levy year.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported training had been received for the new training software fire and ambulance will utilize. Online training will be scheduled monthly and a hands-on component will also be completed onsite.

Acquisition of new rescue tools was reported. Discussion held.

Local Loan was discussed for the acquisition of two new fire trucks. Interest rates are at an amazing low rate under 1% and the District has a need to replace E1511 and E1521 due to age of apparatus and repair costs.

Commissioners advised to proceed with seeking Local Loan funding and complete the initial processes.

AFG grant application will be reworked, adding additional requests, and submitted for the current application year.

SOP/SOG COMMITTEE REPORT: Chief Vallance reported nothing to report due to COVID19 pandemic.

PATEROS REPORT: Chief Vallance reported firefighters completed station maintenance, R&M on equipment was assessed and an air compressor had a switch needing replaced.

BREWSTER REPORT: Chief Victor Vargas reported firefighters responded to a few MVA. Truck maintenance and battery checks were done. Firefighters completed training with the new extrication tools.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to one MVA incident. Firefighters are continuing to coordinate training with Brewster station. Apparatus checks have been done to make sure batteries are charged and ready for service.

METHOW REPORT: Chief Joe Kitzman reported firefighters completed winter ops training and received training with the new rescue tools.

Firefighters responded to a Christmas Eve MVA incident. The initial response was swift with volunteers that had already came upon the scene and were at the hall with initial reports already being made. Good deeds were reported.

EMS DIRECTOR REPORT: Tonya reported two new self-loading cots were ordered from Fernos with an approximate cost of \$42,000 each. Discussion held.

A demo training will be provided to Fire personnel. Commissioners would like a demo of new equipment too.

The need for replacement of the two oldest ambulances were discussed.

Annual leave policy was discussed. Employees were able to use all annual leave remaining by year end as allowed in the policy.

An update to policy will be presented to include use of leave balance that is paid out in the next year's budget cycle.

Ambulance service fees were discussed. There was no increase in 2020 and Tonya recommended keeping the fees the same. (The last rate increase approved was 1/08/2018) Lonnie/Chris moved and seconded to keep the service fees unchanged for 2021. Motion carried.

NEW/UNFINISHED BUSINESS: A sample resolution was obtained from MSRC for station memorial. A resolution, a ceremony open to the public and other details were discussed. Commissioners supported drafting a resolution and planning the event to be held in the future.

MEETING ADJOURNED AT 7:45 PM.

Kaylee Jensen, Board Secretary

Lonnie Fenton, Chairman