

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Methow Assistant Chief Nolan Tonseth, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas, Rocky Butte Station Captain Sal Rodriguez, Volunteer Firefighter Jeff Harmier and Guests Helen Zahn

***Consent Agenda***

**Board Consent Agenda**

Minutes 09/10/18,

Vouchers 09-24-18, 10-08-18

Fire District

September 24, 2018 Financials amounting to \$3,739.55

September 24, 2018 Payroll amounting to \$6,355.41

October 08, 2018 Financials amounting to \$45,467.38

October 08, 2018 Payroll amounting to \$16,530.65

Ambulance

September 24, 2018 Financials amounting to \$3,830.51

September 24, 2018 Payroll amounting to \$15,923.29

October 08, 2018 Financials amounting to \$3,047.32

October 08, 2018 Payroll amounting to \$12,647.31

Ike/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

**SECRETARY REPORT:**

The September Secretary report was studied by the Commissioners.

**DISTRICT FIRE CHIEF REPORT:** Chief Vallance reported the DNR Coop truck agreement ends this week and the temporary employee would be held over one week.

HAZMIT generator update was given.

Firefighters responded to a wildland fire incident that was reported as a structure fire.

DNR brought in air support and Okanogan Emergency Management sent out test alerts to Pateros and Brewster area.

Firefighters will be looking at SCBA equipment and the District will either go out to bid or do a piggyback for replacements.

Both Douglas County and Okanogan County burn bans have been lifted.

**SOP/SOG COMMITTEE REPORT:** Commissioners adopted the revised SOP/SOG several months back. The Committee will be working on revisions to the Volunteer Handbook.

PATEROS REPORT: Chief Keith Zweigle reported firefighters responded to a few wildland fire calls, an MVA incident and assisted Brewster firefighters with a structure fire. Firefighters completed EVIP training refresher course. Search and Rescue, Train the trainer and radio communications trainings are scheduled.

METHOW REPORT: Chief Joe Kitzman reported firefighters have been completing station maintenance. A new light bar has been installed on the brush truck. Firefighters participated in hose lays training. Firefighters completed SCBA quarterlies and are getting ready for winter.  
Property owned by the school adjacent to the Fire Station was discussed.

BREWSTER REPORT: Captain Victor Vargas reported firefighters responded to a structure fire, a truck hauling hay fire, an MVA incident and a few brush fires. Firefighters completed extrication training. Brewster Fire Station open house will be held October 18, 2018.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to a structure fire and a shed fire. Firefighters mapped out the fire hydrants on the Bridgeport bar and the information will be shared and integrated into first responder software.

EMS DIRECTOR REPORT: Tonya reported the final A-19 and closeout reports have been submitted to the Department of Commerce.  
Okanogan County held their final Public hearing October 2, 2018 for the CDBG grant closeout. Discussion held.  
GEMT update was given.

**Resolution 05-2018 Refund**

Chris/Lonnie moved and seconded a motion to approve a refund in the amount of \$94.64.  
Motion carried.

NEW/UNFINISHED BUSINESS: Preliminary budget hearing will be held at the regular meeting November 12, 2018 and the final budget will be adopted at a special meeting November 26, 2018.

MEETING ADJOURNED AT 7:53 PM.

---

Tonya Vallance, Board Secretary

---

Ike Vallance, Chairman